

graphic 45
unique papercrafting

Album Kit



Deck the Halls-Album Kit

Everything you need - including an album, decorative papers, embellishments, and step-by-step instructions! Just add adhesive.



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Deck the Halls – Policy Envelope Album

Designed by ~ Carla La Vera

Graphic 45® Supplies:

1 pk <i>Deck the Halls</i> 12 x 12 Collection Pack	(4503093)
1 pk <i>Deck the Halls</i> Chipboard Pieces, Tags & Frames	(4503097)
1 pk <i>Deck the Halls</i> Sticker Set	(4503095)
1 ea G45 Staples Regular Tags—Black	(4500981)
1 ea Rectangle Policy Envelope Album—Black	(4503127)

Tools, Adhesives & Ink:

Paper trimmer, scissors, scoring tool, bone folder, ruler, pencil, various adhesives
Optional: coordinating ink and applicator for distressing

Notes:

- All measurements are width x height, unless specified.
- Cutting guide provided on back page. When cutting papers, be mindful of the pattern direction.
- If desired, use coordinating ink to distress paper edges.

Directions:

- Cover



1. Cut a 7 $\frac{3}{8}$ " x 5 $\frac{3}{8}$ " piece of *Snowdrift White* Pattern and Solid (referred to here as P&S) paper and add it to the front cover. Cut a 5" x 4 $\frac{7}{8}$ " piece of *Holly Green* (P&S) and add it to a 5 $\frac{1}{8}$ " x 5" piece of *Poinsettia Red* (P&S), then, add it to the front cover leaving $\frac{1}{4}$ " from the upper edge and $\frac{3}{8}$ " from the left edge.



left edge (spine) and $\frac{3}{4}$ " from the bottom edge.

2. Cut a 4 $\frac{1}{4}$ " x 3" of *Mistletoe Kisses* (B-side) and add it to a 4 $\frac{3}{8}$ " x 3 $\frac{1}{8}$ " piece of *Winterland Blue* Pattern & Solid paper, then, add it to the front cover leaving $\frac{3}{8}$ " from the

3. Add the *Mistletoe Kisses* frame (Tags & Frames) and add it to the front cover leaving $\frac{3}{4}$ " from the upper edge and $\frac{7}{8}$ " from the right edge. Add the small green frame to the left side of the bigger frame.



4. Add the tag with the stamp and the Nutcracker (Tags & Frames) to the front cover as shown. Add the red oval

tag to the front cover as shown, then, add "Holly Jolly" to the red oval tag. Add the small flowers and the candy cane to the front cover as shown.

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5. Cut a $7\frac{3}{8}$ " x $5\frac{5}{8}$ " piece of *Snowdrift White* (P&S) and add it to the back cover. Cut 3 " x $4\frac{7}{8}$ " piece of *Holly*



Green (P&S) and add it to the back cover leaving $\frac{3}{8}$ " from the right edge and centered between upper and lower edges.

6. Cut a 5 " x $2\frac{1}{4}$ " piece of *Mistletoe Kisses* (B-side) and add it to the back cover leaving $\frac{5}{8}$ " from the right edge and $\frac{7}{8}$ " from the bottom edge, then, trim 3 stamps (*Jolly Holidays*) and add them to the back cover.



7. Cut a $1\frac{1}{4}$ " x $5\frac{5}{8}$ " piece of *Snowdrift White* (P&S) and add it to the left section of the spine, then, add the white oval tag and the small nutcracker to the upper section of the spine as shown.

• Inside the Album



8. Cut a $5\frac{5}{8}$ " x $2\frac{3}{8}$ " piece of *Mistletoe Kisses* (B-side) and add it to the pocket inside of the front cover. Cut a $4\frac{3}{4}$ " x $5\frac{5}{8}$ " piece of *Mistletoe Kisses* and add it to the right section of the inside of the front cover.



9. Cut a $2\frac{1}{4}$ " x $4\frac{3}{4}$ " piece of *Mistletoe Kisses* (B-side), tear the right side and add it to the left section of the front side of the envelope 1. Cut a 4 " x 4 " piece of *Calm and Bright* and add it to the main side of the envelope close to the magnet square.

10. Cut a $4\frac{3}{4}$ " piece of the border shown (*Jolly Holidays*), trim the lateral border to fit in the envelope



flap and add it to the flap. Add one stamp (*Jolly Holidays*) and the flowers (stickers) to embellish this page.



11. We are going to follow the same instructions of step 9 to do the front side of the 3rd envelope using the pieces:

- $2\frac{1}{4}$ " x $4\frac{3}{4}$ " of *Nutcracker Parade* (B-side).
- 4 " x 4 " *Snowdrift White* (P&S).

Decorate the page with a stamp and the sticker shown and add $4\frac{3}{4}$ " of the border shown to the flap of the third envelope.

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12. The Front side of the fifth envelope is same as the 1st and 3rd envelopes but using:

- $2\frac{3}{4}$ " x $4\frac{3}{4}$ " of (B-side)
- 4" x 4" *Deck the Halls* (B-side).

Decorate the page with a stamp and the sticker shown. Add $4\frac{3}{4}$ " of the border shown to the envelope flap.



13. We are going to do the front side of the second envelope. Cut a $6\frac{3}{4}$ " x 2" piece of *A Little Sprinkle* and tear the upper edge and add it to the bottom section of the 2nd envelope (front side). Cut a $4\frac{1}{2}$ " x 4" piece of *Holly Green* (P&S) and add it to the 2nd envelope.



14. Add the Stamp (*Jolly Holidays*) and the quote (sticker) to the bottom left section of the envelope. Trim $4\frac{3}{4}$ "

of the border shown, trim the lateral edges to fit in the flap and add it to the flap.



15. Follow the same instructions of the 2nd envelope to do the 4th envelope using:

- $6\frac{3}{4}$ " x 2" of *Mistletoe Kisses*.
- $4\frac{1}{2}$ " x 4" of *Calm and Bright*.

Embellish the page with a stamp (*Jolly Holidays*) and a quote (stickers).



16. The 6th envelope is the same as 2nd and 4th envelopes but using:

- $6\frac{3}{4}$ " x 2" of *Calm and Bright*.
- $4\frac{1}{2}$ " x 4" of *Mistletoe Kisses* (B-side).

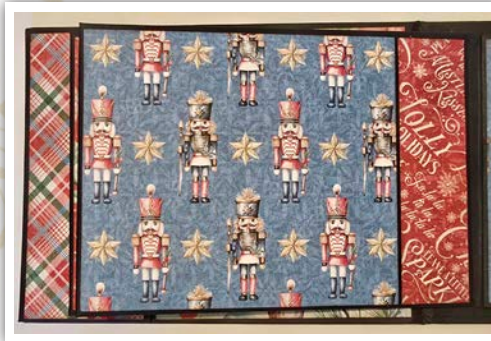
Embellish the page with a stamp and the "Happy Holidays" quote (stickers).

17. Cut a $5\frac{1}{2}$ " x $4\frac{3}{4}$ " piece of *A Little Sparkle* and add it to the left section of the back of the 1st envelope. Cut a $1\frac{1}{4}$ " x $4\frac{3}{4}$ "



piece of *Boughs of Holly* and add it to the right section of the 1st envelope.

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18. Cut a $5\frac{1}{2}$ " x $4\frac{3}{4}$ " piece of *Nutcracker Parade* (B-side) and add it to the left section of the back of the 1st envelope.

Cut a $1\frac{1}{4}$ " x $4\frac{3}{4}$ " piece of *Snowdrift White* (P&S) and add it to the right section of the 2nd envelope.

19. Cut a $5\frac{1}{2}$ " x $4\frac{3}{4}$ " piece of *Mistletoe Kisses* and add it to the left section of the back of the 3rd envelope.



Cut $1\frac{1}{4}$ " x $4\frac{3}{4}$ " piece of *Calm and Bright* and add it to the right section of the 3rd envelope.



20. Cut a $5\frac{1}{2}$ " x $4\frac{3}{4}$ " piece of *Jolly Holidays* (B-side) and add it to the left section of the back of the 4th envelope.

Cut $1\frac{1}{4}$ " x $4\frac{3}{4}$ " piece of *Deck the Halls* (B-side) and add it to the right section of the 4th envelope.

21. Cut a $5\frac{1}{2}$ " x $4\frac{3}{4}$ " piece of *Calm and Bright* and add it to the left section of the 5th envelope. Cut $1\frac{1}{4}$ " x $4\frac{3}{4}$ " of *Mistletoe Kisses* (B-side) and



add it to the right section of the 5th envelope.



22. Cut a $5\frac{1}{2}$ " x $4\frac{3}{4}$ " piece of *A Little Sparkle* and add it to the left section of the 6th envelope. Cut a $1\frac{1}{4}$ " x $4\frac{3}{4}$ " piece of

Holly Green (P&S) and add it to the right section of the 6th envelope.



23. Cut a $4\frac{3}{4}$ " x $5\frac{3}{8}$ " piece of *Snowdrift White* paper and add it to the left section of the inside of back cover. cut $2\frac{3}{8}$ " x $5\frac{3}{8}$ " piece of *Holly Green* (P&S) and add it to the pocket on the inside of back cover.

• Tags

We are going to do 8 tags and 2 designs (4 tags of each design).

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• Tag Model 1



24. Cut a $4\frac{1}{2}$ " x $4\frac{3}{4}$ " piece of *Mistletoe Kisses* (B-side) and score a line at $\frac{3}{4}$ " on the $4\frac{1}{2}$ " direction, fold this section upon the score line and round the corners keeping this section folded and add it to a regular tag, then, add one of the 3" x 4" cards (*Joy & Delight* paper) to the $\frac{3}{4}$ " section.

25. Follow the same instructions to do other 3 tags using:

- $4\frac{1}{2}$ " x $4\frac{3}{4}$ " of *Mistletoe Kisses*.
- $4\frac{1}{2}$ " x $4\frac{3}{4}$ " of *A Little Sparkle*.
- $4\frac{1}{2}$ " x $4\frac{3}{4}$ " *Calm and Bright*.



• Tag Model 2



25. Cut a $3\frac{5}{8}$ " x $7\frac{1}{8}$ " piece of *A Little Sparkle* and score a line at $2\frac{5}{8}$ " on the $7\frac{1}{8}$ " direction. Fold the scored section upon the score line and round the corners keeping it folded, then, round the free corners of the scored section. Add this piece to a regular tag.

Trim the cards of *Nutcracker Parade* and add one card on each side of the upper flap as shown.

26. Follow the same instructions of the step 25 to do other 3 tags using the pieces:

- $3\frac{5}{8}$ " x $7\frac{1}{8}$ " piece of *Calm and Bright*.
- $3\frac{5}{8}$ " x $7\frac{1}{8}$ " piece of *Boughs of Holly*.
- $3\frac{5}{8}$ " x $7\frac{1}{8}$ " piece of *Snowdrift White* (P&S).



You've completed the *Deck the Halls* Rectangle Policy Envelope Album!

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Album Kit shown below with the *Deck the Halls* Card Set (Sold separately)



Deck the Halls Rectangle Policy Envelope Album Cutting Guide

Measurements are width x height

Deck the Halls 12x12 paper
4" x 4" (B-side) Step 12
1 1/4" x 4 3/4" (B-side) Step 20

Mistletoe Kisses 12x12 paper
4 1/4" x 3" (B-side) Step 2
5" x 2 1/4" (B-side) Step 6
2 3/8" x 5 3/8" (B-side) Step 8
4 3/4" x 5 3/8" Step 8
2 1/4" x 4 3/4" (B-side) Step 9
6 3/4" x 2" Step 15
4 1/2" x 4" (B-side) Step 16
5 1/2" x 4 3/4" Step 19
1 1/4" x 4 3/4" (B-side) Step 21
4 1/2" x 4 3/4" Step 25
4 1/2" x 4 3/4" (B-side) Step 24

Calm and Bright 12x12 paper
4" x 4" Step 9
4 1/2" x 4" Step 15
6 3/4" x 2" Step 16
1 1/4" x 4 3/4" Step 19
5 1/2" x 4 3/4" Step 21
4 1/2" x 4 3/4" Step 25
3 5/8" x 7 1/8" Step 27

Nutcracker Parade 12x12 paper
2 1/4" x 4 3/4" (B-side) Step 11
5 1/2" x 4 3/4" (B-side) Step 18

Jolly Holidays 12x12 paper
2 1/4" x 4 3/4" (B-side) Step 12
5 1/2" x 4 3/4" (B-side) Step 20

A Little Sparkle 12x12 paper
6 3/4" x 2" Step 13
5 1/2" x 4 3/4" Step 17
5 1/2" x 4 3/4" Step 22
4 1/2" x 4 3/4" Step 25
3 5/8" x 7 1/8" Step 26

Boughs of Holly 12x12 paper
1 1/4" x 4 3/4" Step 17
3 5/8" x 7 1/8" Step 27

Snowdrift White Pattern & Solid
7 3/8" x 5 3/8" Step 1
7 3/8" x 5 3/8" Step 5
1 1/4" x 5 3/8" Step 7
4" x 4" Step 11
1 1/4" x 4 3/4" Step 18
4 3/4" x 5 3/8" Step 23
3 5/8" x 7 1/8" Step 27

Holly Green Pattern & Solid
5" x 4 7/8" Step 1
3" x 4 7/8" Step 5
4 1/2" x 4" Step 13
1 1/4" x 4 3/4" Step 22
2 3/8" x 5 3/8" Step 23

Poinsettia Red Pattern & Solid
5 1/8" x 5" (B-side) Step 1

Winterland Blue Pattern & Solid
4 3/8" x 3 1/8" (B-side) Step 2